

INTERNATIONAL STUDENT CHANGE OF ACADEMIC PROGRAM



Please check program availability with the relevant Faculty/School Office especially for Semester 2 entry. Different application process and/or application dates apply to programs in Music, Medicine and Surgery, Dental Surgery, Oral Health, Nursing and Post-Graduate Commerce*. Please contact the relevant School Offices for details. (*Contact the PG Resource Centre, Level 6, 10 Pulteney Street.)

Who should use this form – Students currently enrolled in an academic program at the University seeking admission into a new program must use this form. This includes students who have completed a Bachelor program and who are now applying for a postgraduate coursework program.

Exceptions are:

- students in the School of Commerce wishing to change their program stream/major – please contact the School Office;
- students applying for a postgraduate research program – please complete the *International Student Application for Postgraduate Research Studies* form;
- postgraduate research students applying for candidature transfer between research Masters and PhD – please contact the Adelaide Graduate Centre.

Where to submit this form – The Office of the Faculty/School that offers the new program that you are now applying for. (Students transferring to ECMS must lodge this form at the ECMS Faculty Office.) Exceptions are students currently enrolled in a Pre-Enrolment English Program, please submit the completed form to the International Office.

When to submit this form – Applications are only accepted during the period stated below:

15 June 2007 – 14 July 2007 for entry in Semester 2, 2007

15 November 2007 – 9 February 2008 for entry in Semester 1, 2008

1. PERSONAL DETAILS			Student Number:		
Family name:			Given name(s):		
Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male			Title (eg: Mr/Mrs/Miss/Ms):		
Date of birth: / / Day Month Year		Country of birth:		Country of citizenship:	
Contact address during semester:			Contact address during semester break/holiday:		
Country: Postcode:			Country: Postcode:		
country code area code local number			country code area code local number		
Telephone:			Telephone:		
Fax:			Fax:		
Mobile:			Mobile:		
Email:			Email:		
Period when you will be at the above address:			Period when you will be at the above address:		
2. CHANGE OF ACADEMIC PROGRAM					
Academic program in which you are currently enrolled:					
You will be discontinued from the above program if admitted to the new program, as students cannot be concurrently enrolled. Students moving from a Bachelor to a postgraduate coursework program are an exception.					
Semester and year in which you commenced this program:					
Academic program for which you wish to apply:			Semester and year in which you wish to commence the new program:		
Reason for applying this program:					
Do you wish to apply for advanced standing on the basis of courses already completed? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Signature:			Date:		

OFFICE USE ONLY

Notes for Faculty/School - Please:

- Note that the student's file is available from the Enrolment Office should you need to peruse it;
- Make your recommendation below on whether the applicant should be offered a place in the program for which they have applied;
- Return this form to the International Office (with any necessary attachment). Semester 2, 2007 applications will be processed after the 15 June 2007 and semester 1, 2008 applications, after the 15 November 2007.

Upon receipt of the recommendation from the Faculty/School, the International Office will:

- advise the student of the outcome of this application;
- admit and term-activate the student in the new program where an offer is made and accepted by the applicant;
- advise the Faculty/School in which the student is currently enrolled of the change and ask them to action the program discontinuation.

RECOMMENDATION BY SCHOOL – TO MAKE AN OFFER			
Program (as in qualification to be awarded)			
Duration of Program (Please do not specify a range of times)	_____ years to complete (e.g. 2.5 years) If an overload is recommended the Faculty/School must be satisfied the applicant is qualified to undertake a higher load.		
Advanced Standing	Does the student have outstanding results for any of their courses? <input type="checkbox"/> yes <input type="checkbox"/> no If yes, please include the courses in your assessment of advanced standing. The International Office will then issue an offer that is conditional upon successfully completing these courses. Eligible for _____units advanced standing / Not eligible for advanced standing		
Campus	<input type="checkbox"/> North Terrace <input type="checkbox"/> Waite <input type="checkbox"/> Roseworthy		
Commencement Date	<input type="checkbox"/> Semester 2, 2007 <input type="checkbox"/> Semester 1, 2008		
Other Special Requirements/Conditions (eg, Computer Science Concepts, Semester one intake only)			
RECOMMENDATION BY SCHOOL – NOT TO MAKE AN OFFER			
<input type="checkbox"/> Not academically qualified		<input type="checkbox"/> Other reasons – specify	
AUTHORISATION BY SCHOOL			
Name of Faculty/School	Name of Head (or Nominee)	Signature	Date
PLEASE RETURN THIS FORM TO THE INTERNATIONAL OFFICE, LEVEL 3, 230 NORTH TERRACE.			

INTERNATIONAL OFFICE USE ONLY	
<input type="checkbox"/> Reject <input type="checkbox"/> Offer	
Signature of Admissions Officer:	Date: