



Adelaide Abroad Program Application Form for University of Adelaide students

Personal details

Mr/Mrs/Ms/Miss Surname

Given Name/s

Student No Degree Programme

Date of Birth Sex Citizenship
Day/ Month/Year

Contact Address (for correspondence)

<input type="text"/>	Phone	<input type="text"/>
<input type="text"/>	Fax	<input type="text"/>
<input type="text"/>	Mobile	<input type="text"/>
e-mail: <input type="text"/>		

Name and Address of next of kin	Phone	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

To which institution would you like to apply?

1st Preference

2nd Preference

Other Tertiary Qualifications:

Please list any other tertiary institutions at which you have been enrolled, and any awards achieved. If you have academic results from other tertiary institutions please attach full academic transcripts.

Name of Institution	Years enrolled	Award received
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Essay

The essay is an important part of your application to The University of Adelaide. In approximately 500 words, we would like you to describe yourself; your personal and academic background, your interests, the things that are important to you, your reasons for wanting to participate in the Exchange Programme, and what you hope to gain from your Exchange experience.

References

Please include 2 academic references. These should address your academic ability and, if possible, your suitability to study at an overseas university. They should be from a tutor or lecturer.

Faculty approval for program of study

You will need to have the course of study you intend to take approved by your Faculty or School adviser to ensure that you receive credit towards your University of Adelaide degree when you return. **Some Faculties and Schools prefer to wait until you have been accepted into the programme before processing your approval. Please confirm the timing of this approval with your Faculty or School student adviser.**

When do you intend to participate in the Adelaide Abroad Program?

Year: _____

Length of Program:

One semester

- Semester I (Feb - July)
 Semester II (July - November)

Two semesters

- Semester I & Semester II (Feb - November)
 Semester II & Semester I (July - July)

Source of Finance

How do you intend to finance your participation in the Adelaide Abroad program? (eg. own savings, parental support):

OS Help

The Federal Government offers loans for students undertaking part of their degree overseas – please refer to the attached information sheet. If you tick yes, and are chosen to participate in the Adelaide Abroad program, the University will forward the required paperwork to you.

Are you interested in applying for OS Help? No Yes

Check List

- Essay
 Academic references – these should be from a lecturer or tutor who is familiar with your work.
 Faculty approval for your chosen Courses. (If available from the Faculty at this time)
 A certified copy of Academic transcript from other institutions. (if applicable)
-
-

Signature _____

Date _____



What is OS-HELP?

OS-HELP is a new loan that assists eligible students to undertake some of their study overseas. Students may receive up to \$5,000 per six-month study period for one or two overseas study periods, to assist with a range of expenses such as airfares and accommodation.

Who is eligible for an OS-HELP loan?

There are a number of criteria that a student must meet to be eligible for an OS-HELP loan. The main criteria are that a student must be:

- an Australian citizen or the holder of a permanent humanitarian visa;
- a Commonwealth supported student enrolled in an undergraduate course of study at an Australian public higher education provider; and
- selected by their Australian higher education provider to receive an OS-HELP loan.

Students can not receive an OS-HELP loan for the first or last year (equivalent full-time) of their course of study.

How do students apply for an OS-HELP loan?

Students can apply to their Australian higher education provider for an OS-HELP loan. Loans will be available from 2005, so providers are likely to have application processes in place by late 2004.

Is a loan fee applied to OS-HELP loans?

Yes. A 20 per cent loan fee is applied to each OS-HELP loan when it is received by the student. For example, if a student borrows \$5,000, they would receive \$5,000 but their recorded debt will be \$6,000 (that is, 120% x \$5,000).

Is any interest charged on OS-HELP debts?

OS-HELP debts are added into other higher education debts that a student might have (such as their HECS debt). A student's accumulated debt is then indexed each year by movements in the Consumer Price Index (CPI) to maintain its real value, but is otherwise interest free.

How are OS-HELP debts repaid?

OS-HELP debts are repaid in the same way as HECS debts. That is, people with a debt make compulsory repayments through the tax system when their income reaches the minimum repayment threshold, which will be \$36,185 in the 2005-06 financial year. People can also make voluntary repayments on their debts directly to the Australian Taxation Office (ATO). Voluntary repayments of \$500 or more will attract a 10 per cent bonus.

More information

More information on OS-HELP and other new Australian Government programmes for students can be obtained through the student information page of the *Our Universities: Backing Australia's Future* website at

http://www.backingaustraliasfuture.gov.au/student_info.htm. Enquiries can be made via the enquiry form at

<http://sfes.dest.gov.au/> or by calling 1800 020 108.

More information on how to apply for an OS-HELP loan will be available through public higher education providers in late 2004.

Adelaide Abroad



Academic Reference

Student's name:	
Name of lecturer or tutor:	
Dept/School or Faculty:	

For how long have you known this student?

What is your opinion of this student's academic abilities?

Do you feel that this student will make the personal, social, and academic adjustments required to succeed in an overseas programme?

Are there any additional comments that you would like to make?

Signature

Date

Adelaide Abroad



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Signature

Date



The University of Adelaide
Adelaide Abroad
Faculty Approval Form
 for University of Adelaide students

To participate in the Adelaide Abroad Program and receive status towards your Adelaide degree, your Faculty or School needs to approve the courses that you intend to study. You will, therefore, need to include as much information as possible about the content of those courses. It is advisable to attach photocopies of course descriptions to this form. These can usually be obtained from the host University Calendars/Catalogues on the web. If these descriptions are not available on the web, please contact the Study Abroad Office.

Please confirm with your Faculty when you will need to submit your detailed study plan.

Applicant Details:

Family Name: **Given Names:**

Student No:

e-mail:

Address:

.....

.....

Phone: **Fax:**

Proposed Study Plan.

Overseas university to which you intend to apply:

Current Program: (eg BA, BSc.)

Semester/s you will be studying overseas:(eg Sem I 2006)

- ❖ *Some Faculties may prefer to wait until you have been accepted by the overseas university before approving specific Courses for credit. Please discuss this with your Faculty adviser before collating the required material.*
- ❖ *Once a program of study has been approved, it is your responsibility to contact your Faculty or School with any changes to the approved program of study.*
- ❖ *Any changes must be re-negotiated with your Faculty or School.*
- ❖ ***Failure to do so may result in status not being granted.***

